

# A guide to registering with Matrix via Element to participate in Indivisible Santa Fe's intranet

Matrix Foundation developed both the Matrix messaging engine and Element, their recommended interface for messaging via Matrix. This guide takes you through the process of registering with the Matrix Foundation's server using Element. When you complete this process you will be ready to join Indivisible Santa Fe's intranet, which is a "space" on Matrix.

1. Go to <https://element.io/download>
2. Download the desktop app for your operating system, e.g. Windows or MacOS.
3. Open the desktop app.
4. Click the "create account" button.
5. At the create account screen, leave "Host account on" setting at "matrix.org" and click the "continue" button.
6. Select a user name and then click "Continue with email address" and follow prompts.
7. Eventually, you will be prompted to open Element desktop app. Do so.
8. Go to your avator, click on it, and choose "All Settings."
9. Scroll to "Encryption" and select.
10. Under "Key Storage" make sure toggle is set to "Allow key storage."
11. Under "Recovery," select "Get recovery key." Save your recovery key outside of the app. Then complete steps in the app.
12. Send an email to [communications@indivisiblesantafe.org](mailto:communications@indivisiblesantafe.org) with your matrix user name, which you can find when you click your avatar. It will look like @kingfriday13:matrix.org (@[username]:[homeserver].).
13. You will then be invited to join the space "Indivisible Santa Fe." You will see the invitation in the Element desktop app when you are signed into it. Click "Accept invitation."

You are now ready to use Element desktop app with your Matrix account and to participate in Indivisible Santa Fe's intranet.